

<u>Step 1:</u> Enter your **GothicNet ID** and **Password** then click on the Sign In button.

	Sign in to GothicNet	
Class Search / Browse Catalog	Information Security	System Availability
Class Search How to Search for a Class (pdf) Catalog/Course List	Browser Compatibility IT Policies and Procedures Usage Policy Responsible use of NJCU Computers and Data (pdf) Confidentiality Statement (FERPA) IC3 - University Employee Pavroll Scam Personal Information Phishing Scam (pdf) National	There are currently no known or pending system outages. Note : Systems may be unavational and for weekly routine maintenance Activities/Upgrave unavity weekenuted
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Step 2: Once you have logged onto the GothicNet, you will be defaulted to the Student Dashboard

**<u>Step 3:</u>** Click on the **SWAP** tab.

**<u>Step 4</u>**: Click on  $\widehat{}$  select the **Term** and click on the **CONTINUE** button to proceed with the enrollment process.

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**<u>Step 5</u>**: Click on **Select from your schedule** and select the course you would like to Drop.

**<u>Step 6</u>**: Click on the **search** button to search for the course you would like to enroll for or **Enter** the Class Number and click the **search** button.

	<u>go to</u>	
Search	Enroll	My Academics

**<u>Step 7</u>**: Review the course information and click on the **NEXT** button to continue with the enrollment process.

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